



# PRINCE SHRI VENKATESHWARA ARTS AND SCIENCE COLLEGE

Gowrivakkam, Chennai-600073.

Affiliated to University of Madras, ISO 9001:2015 Certified Institution

## CIRCULAR

DATE: 16.11.2019

PSVASC/ IQAC/ 2019-2020

Internal Quality Assurance Cell (IQAC) meeting for the academic year 2019-2020 will be held on 19.11.2019 (02.30 PM) in meeting hall for monitoring and functioning of academic and administrative units. All the members are requested to attend the meeting.

### Agenda:

1. Review of minutes of previous IQAC meeting and subsequent action taken
2. Plan to conduct guest lectures and career guidance sessions
3. Review of placement activities in odd semester
4. Value added course and certification course
5. Institution industry interaction
6. Plan for research and development activities
7. College day and Graduation Day
8. Additional discussion points

  
IQAC Coordinator



  
Principal  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.

Copy to,

1. IQAC members
2. All HODs
3. Placement coordinators
4. Office
5. File copy



*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.



# PRINCE SHRI VENKATESHWARA ARTS AND SCIENCE COLLEGE

Gowrivakkam, Chennai-600073.

Affiliated to University of Madras, ISO 9001:2015 Certified Institution

Name of the meeting: IQAC Meeting	Date: 19.11.2019
Venue: Meeting Hall	Time: 02.30 PM
Minutes of meeting	

Agenda	Discussion/ Action taken
Review of minutes of previous IQAC meeting and subsequent action taken	The IQAC meeting was held on 06.06.2019. the minutes of meeting were readout with a formal discussion with all IQAC members.
Plan to conduct guest lectures and career guidance sessions	All department HODs were required by the IQAC coordinator to organize several guest lectures, FDPs, quizzes, and conferences that addressed their focus areas.
Review of placement activities in odd semester	Placement activities to be conducted as per the schedule.
Value added course and certification course	Each department is required to offer at least two value-added programmes and certificate courses, and it is their responsibility to make sure that every student attends at least one of them.
Institution industry interaction	Organize industry conclaves and seminars, bringing together industry professionals, academia, and students to discuss emerging trends and challenges.
Plan for research and development activities	Create a dedicated research committee comprising faculty members from diverse disciplines, research scholars, and students to oversee and coordinate research initiatives. Organize research conferences, symposiums, and seminars to showcase and share research findings and foster networking opportunities.
College day and Graduation Day	College day and graduation day is planned to conduct during the month of march. The planning process for conducting this event was carefully discussed. A number of committees were formed to help ensure the success of the event.
Additional discussion points	Conduct regular mentor-mentee meetings Regular updating for files and record for audit.



*celh*  
IQAC Coordinator



*B. Kalpana*  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073

Principal  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIVAKKAM, CHENNAI - 600 073.





# PRINCE SHRI VENKATESHWARA ARTS AND SCIENCE COLLEGE

Gowriyakkam, Chennai-600073.

Affiliated to University of Madras, ISO:9001:2015 Certified Institution

## IQAC Meeting

ACADEMIC YEAR 2019-2020

DATE: 19.11.2019

### LIST OF MEMBERS PRESENTED:

S. No.	Name of the members	Designation	Signature
1	Dr. M. Uma	Principal	
2	Er. V. Prasanna Venkatesh	Vice Chairman	
3	Mr. S. Ramji	Manager	
4	Mrs. J. Janaki	HOD (A&F)	
5	Dr. K. Deepalakshmi	HOD (Biotechnology)	
6	Dr. K. Subhashini	HOD (ECS)	
7	Mrs. B. Sowmiya	Placement Coordinator	
8	Mrs. R. Supriya	HOD (CS)	
9	Mrs. S. Aruna Rani	HOD (BCA)	
10	Dr. P. Jasmin Leena	HOD (Biochemistry)	
11	Mrs. J. Salomi Packiya Jothy	HOD (Commerce (G))	
12	Mrs. K. Poongothai	HOD (Microbiology)	
13	Dr. Swetha Ravindran	HOD (English)	
14	Dr. S. Dhivya Bharathy	HOD (BBA)	
15	Mr. M. Manikandan	Entrepreneur	
16	Mr. T. Ram Sundhar	Tech. Leader, Infosys	
17	Mr. Jaya Pradeep. C. J	President Local Society	
18	Sathish Kumar. K	II M. Com	
19	Santhiya. M	III ECS	



**B. Kalpana**  
PRINCIPAL  
PRINCE SHRI VENKATESHWARA  
ARTS AND SCIENCE COLLEGE  
GOWRIYAKKAM, CHENNAI - 600 073



IQAC Coordinator